

TOWN OF WHITEHALL
P.O. BOX 529
WHITEHALL, MT 59759
Posted August 15th, 2025

*There will be a regular council meeting of the Whitehall Town Council on **Monday, August 18th, 2025 at 7:00 pm.** The meeting will be held in the Town Hall Council Chambers at 207 East Legion Ave.*

The agenda is as follows:

AGENDA

I. CALL TO ORDER *The meeting was called to order at 7:00 pm.*

II. INTRODUCTIONS

Katy James, Linda Jung, Jessica Ward, Roy McBride, and Bill Lanes. Visitors: Colton Howser, Brad McDuff, Kelley Seccomb, Kory Klapan, Dan Hagerty, Liz Pullman, Erin Binder, Jim Buterbaugh, Joel Andrews, Tayla Andrews, Erica Ronsberg, Kyle Ronsberg, Michelle Hoover, Maxine Samuelson, Dwane Hayden, Kris Hayden, Ed Guza

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT ON AGENDA ITEMS *None*

V. AGENDA APPROVAL *Linda Jung motioned to approve the agenda. Katy James seconded. The motion passed unanimously.*

VI. APPROVAL OF MINUTES *Katy James motioned to approve the minutes. Bill Lanes seconded. The motion passed unanimously.*

VII. PRESENTATIONS *None*

VIII. REPORTS - PLEASE KEEP REPORTS WITHIN A 3 TO 5-MINUTE SYNOPSIS

- a. Mayor's Report and Public Service Announcements – *Roy McBride reported for Mary Janacaro Hensleigh that Frontier Days was a success. FEMA is updating the flood hazard maps and the appeal/comment period is open from September 10th through December 9th.*
- b. Officer's Reports
 - a. Attorney – *None, Ed Guza had not arrived yet*
 - b. Clerk - *None*

- c. Public Works – *Kory Klapan reported samples were taken for the sewer lagoons. They have started filling potholes and chip sealing. Two speed limit signs for the school have been ordered. The cemetery shed is complete.*
- d. Fire Chief – *Colton Howser reported that there were 28 calls last month. Some firefighters have been called out by DNRC for the wildland fires. There was a good turnout for the Frontier Days pancake breakfast and dunk tank. The siding project is almost done and just waiting on finishing touches. The sign will go back to its original spot.*
- e. Sheriff - *None*
- f. County Commissioner – *Dan Hagerty reported that they had interviews last month and Mark Reinschmidt is the representative for House District 75. The Jefferson County growth policy is being reviewed by an attorney.*
- c. Committee/Board Reports
 - a. Planning Board – *Linda Jung reported about the two development permits on the consent agenda. She also introduced Erin Binder and her appointment to the planning board.*
 - b. Sewer, Water, Garbage, Streets, Alleys, and Sidewalks – *Kory Klapan reported that there was nothing new from the meeting that he didn't already discuss in his Public Works report.*
 - c. Parks, Trees, and Cemetery - *None*
 - d. Pool Board – *Kelley Seccomb reported that they made \$1,075 at the Frontier Days fun run fundraiser. \$200 of that will go to pay the fire department for the included breakfasts. She introduced the Trip of the Month Fundraiser. They plan on continuing the water aerobics class.*
 - e. Rec Complex Board - *None*
 - f. Whitehall Tax Incremental Finance District - *None*

VIII. CONSENT AGENDA – *Linda Jung read the consent agenda. Linda Jung motioned to approve and Katy James seconded. The motion passed unanimously.*

Business License

Dirty Dan's Contracting

Planning Board

Development Permit – 150 Corbett Loop – Storage Shed and Office

**Development Permit – 38 Corbett Loop – Privacy Fence
Erin Binder appointment as Planning Board Member**

Rec Board

Ryan Tuthill appointment as Rec Board Member

Miscellaneous

Hiring Kelsey McDuff as Public Works Laborer

XI. OLD BUSINESS - None

XII. NEW BUSINESS

- a. **Pool Fundraiser – Trip of the Month** – *Michelle Hoover explained details about the fundraiser and the raffle would be through Jefferson Valley Community Fund. JVCF will write a contract. There will be 300 tickets at \$200 each. The money raised will be used for match grants to resurface the pool. No motion was made.*
- b. **Transfer Remaining General Pool Budget to Pool CIP Fund** – *Kelley Seccomb requested that the remaining monies of the pool operating budget be allocated into the pool CIP fund. Roy McBride explained that we don't know how much is remaining and it will have to be decided at a later date. No motion was made.*
- c. **Resolution No. 2025-10** A resolution of the Town Council of the Town of Whitehall, Montana cancelling the November 4, 2025 election for council member and declaring the candidates elected by acclamation. *Katy James motioned to discuss. Linda Jung seconded. Linda Jung explained that Jim Buterbaugh was the only one running for a council seat and therefore would not need to be on a ballot however there are two candidates running for mayor and that will need to go to a ballot. Linda Jung motioned to approve the resolution and Bill Lanes seconded. The motion passed unanimously.*
- d. **Fiscal Year 2025-2026 Annual Budget** – *Linda Jung motioned to table based on the budget still needing work and a special meeting has already been scheduled for it. Katy James seconded and the motion passed unanimously.*
- e. **Increase Credit Card and Draw Amounts - \$21,500** – *Linda Jung motioned to approve and Bill Lanes seconded. Linda Jung explained it needed to be increased for the Rec Complex since they have large bills that the current amount does not cover. The motion passed unanimously.*

- f. Authorize New Treasurer for Town Bank Account and Rodeo Account** – *Roy McBride explained that Jessica Ward will need to be added to the bank accounts as an authorized representative. Bill Lanes motioned to approve and Katy James seconded. The motion passed unanimously.*
- g. Executive Session – Firefighter Disciplinary Action** – *Ed Guza arrived and went into executive session at 7:33 pm and ended at 8:40 pm. Katy James motions to uphold the suspension until September 8th with Kyle Ronsberg doing training. Bill Lanes seconded and the motion passed unanimously.*

XIII. PUBLIC COMMENT

Nothing is debated or voted on during public comment. This is where the public gets the opportunity to talk about anything that is NOT on the agenda.

Maxine Samuelson asks that the council make sure they are speaking into the microphones so people watching at home can hear better. She also wants business licenses organized by what kind of business they conduct. Liz Pullman asked if the Town pays for the power at the food bank. She stated she receives a few calls every month and wants to know what can be done so the food bank is open more than once a month.

XIV. UNSCHEDULED MATTERS – *Dwane Hayden stated he wanted to bring up an easement violation and is concerned about a fire hazard. Ed Guza said he has received information from the mayor about the issue and recommended that the two landowners work this out amongst themselves. Dwane Hayden said that was a separate issue and the fire hazard is violating ordinances. Ed Guza explained that there is complaint process that should be followed. Roy McBride stated that a complaint form should be filled out. Joel Andrews stated that he already had approval to build a fence between the parcels and that the easement is for utilities only.*

XV BILL/CLAIM APPROVAL LIST TO BE SIGNED BY ALL COUNCIL MEMBERS – *Katy James motioned to approve. Bill Lanes seconded and the motion passed unanimously.*

XVI. ADJOURNMENT – *Katy James motioned and Linda Jung seconded. The motion passed unanimously and the meeting was adjourned at 9:11 pm.*

Next Special Council Meeting, **Tuesday, September 2nd, 2025 at 7:00 p.m.**

Next Regular Council Meeting, **Monday, September 15th, 2025 at 7:00 p.m.**