

TOWN OF WHITEHALL
P.O. BOX 529
WHITEHALL, MT 59759
Posted June 13th, 2025

*There was a regular council meeting of the Whitehall Town Council on **Monday, June 16th, 2025 at 7:00 pm**. The meeting was held in the Town Hall Council Chambers at 207 East Legion Ave.*

The agenda is as follows:

AGENDA

I. CALL TO ORDER *The meeting was called to order at 7:00 pm.*

II. INTRODUCTIONS

Katy James, Linda Jung, Shawn Hoagland, Roy McBride, Bill Lanes, Mary Janacaro Hensleigh, and Sara Unruh. Guests: Jim Buterbaugh, Tim Schober, Bridget Morse, Colton Howser, Kory Klapan, Liz Pullman, Todd Breitenfeldt, Alice Bruce, Charles Shank, Maxine Samuelson, and Erin Binder.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT ON AGENDA ITEMS *None*

V. AGENDA APPROVAL *Roy McBride motioned to approve. Linda Jung seconded and the motion passed unanimously.*

VI. APPROVAL OF MINUTES *Linda Jung motioned to approve. Shawn Hoagland seconded and the motion passed unanimously.*

VII. PRESENTATIONS *None*

VIII. REPORTS - PLEASE KEEP REPORTS WITHIN A 3 TO 5-MINUTE SYNOPSIS

- a. Mayor's Report and Public Service Announcements – *Mary Janacaro Hensleigh reported the office will be closed for Juneteenth. She and Kory Klapan explained that a local fireworks stand had a training at the Rec Complex over the weekend. Mary Janacaro Hensleigh stated the limited hours and dates for discharging fireworks. The fireworks ordinance will be printed for each stand to hand out. The governor is coming for a ribbon cutting ceremony for Visionary Broadband on July 16th at 11 am and the*

Town is hoping to contact his office for a tour of the new water treatment plant that same day. She thanked MDT for the good work on the road construction on Legion Avenue and Whitehall Street. The mosquitos have been sprayed for. The pool is scheduled to open on Thursday, weather permitting. The cornhole boards have been installed in the Legion Park. There will be a box made to house the bags and horseshoes which will be provided by the honor system to be kept at the park.

b. Officer's Reports

a. Attorney - *None*

b. Clerk – *Sara Unruh reported that she, Linda Jung, and Katy James had attended a Municipal Summit. The Council held the budget workshop. There's been success with getting customers with delinquent accounts set up with payment plan agreements. The animal ordinance draft needs to be worked on again. She had some one-on-one training with a DNRC floodplain planner. There needs to be a resolution for the camping permitting process.*

c. Public Works – *Kory Klapan reported the water samples have passed. The water treatment plant is up and running. A sample was missed and the testing takes longer than expected to get results. It is approximately 20 days out. The water has not been in distribution and the lagoons are full even with the pivot running. The millings have been laid and streets will have the chip seal done in 2-3 weeks. The sprinklers in Legion Park had been damaged and should now be fixed. Kory Klapan explained the SRF Loan in the consent agenda and how it will avoid taking funds from the reserve and going over budget.*

d. Fire Chief – *Colton Howser reported 17 calls this month. The Pancake Breakfast and raffle will take place during Frontier Days. There will also be a duck race and dunk tank. The residing construction has started and will be done by Frontier Days. He requested that he be notified of future budget workshops.*

e. Sheriff - *None*

f. County Commissioner - *None*

c. Committee/Board Reports

a. Planning Board – *Linda Jung reported the permits that were approved. Steve Sacry has submitted a development application to change the use of his building from commercial to commercial/residential. A CUP will be needed. The public hearing and special meeting will start at 6:30 pm on July 2nd.*

- b. Sewer, Water, Garbage, Streets, Alleys, and Sidewalks – *Kory Klapan reported that they discussed the finance budget. The commercial cans will have an increase by \$7/month. The board voted to proceed with the headworks project. Extra millings were distributed between the Catholic Church, Steve Warmoth, and the airport. Bill adjustments were approved. Discussed fixing the damage in the allies from Visionary.*
- c. Parks, Trees, and Cemetery – *Mary Janacaro Hensleigh reported that there was no meeting.*
- d. Pool Board – *Katy James reported about the bathroom remodel. The 5k fun run is the Frontier Days fundraiser. The entry fee will include a ticket to the Fireman's Breakfast and shirts have been donated by the Two Bit. There was discussion about Kelley Seccomb becoming a department head. The budget was discussed and decided to ask for a \$40,000 budget which was the same as the previous year. Any remaining funds will go into the CIP fund. The lifeguards have all been trained. A possible mill levy (\$40,000) is in the works. The water aerobics class is also in the works. The Rotary club is sponsoring a free swim day on July 24th for Frontier Days. The pool will be closed on July 3rd and 4th.*
- e. Rec Complex Board – *Roy McBride reported that there had been requests to use the calf chutes and that has been approved for \$25/day. They are still trying to find bleachers. Public works is filling in holes with gravel.*
- f. Whitehall Tax Incremental Finance District – *Roy McBride reported that they had approved the funds requested to the pool. The picnic tables for Whitehall Events were approved as well as the garage door for the public works building.*

VIII. CONSENT AGENDA – *Katy James read the consent agenda. The items that were updated are below. Roy McBride Motioned to approve and Bill Lanes seconded. The motion passed unanimously.*

Business License

NayMac Enterprises

Green Gorilla Fireworks – *removed due to phone call with the owner, Ted Conine, on 6/16/2025 in which he stated he would not be able to have a fireworks stand this year.*

Twisted Galaxy Repair

Sindija Loze Southwestern Books

Crooked Horn Handyman

Dino Mow Lawncare LLC

TIFF Board

Whitehall Events – Picnic Tables, \$4,500

Whitehall Community Pool – Bathroom Remodel, \$1,475

Garage Door at Public Works - \$1,700 Additional

Planning Board

Development Permit – 32 Corbett Loop, Garage

Development Permit – 32 Corbett Loop, Fence

Development Permit – 6 & 8 Olive Street, Fences

WSGSAS Board

Right of Way Permit

SRF Loan – Sewer Headworks, \$320,000 – *Kory Klapan had explained earlier that the money would come from the sewer reserves.*

106 S Division St – \$225.79 credit

400 N Whitehall St - \$53.26 credit

Pool Board

Kate Welch Resignation – September 1st, 2025

Rec Complex Board

Rec Complex Usage Fees

Day Use of Calf Chutes - \$25/day

XI. OLD BUSINESS

Mary Janacaro Hensleigh explained that there is no new business or old business due to it being the end of the fiscal year. Old projects are wrapping up before new ones begin.

XII. NEW BUSINESS

XIII. PUBLIC COMMENT

Nothing is debated or voted on during public comment. This is where the public gets the opportunity to talk about anything that is NOT on the agenda.

Bridget Morse stated that she had turned in complaints about a curb needing fixed and debris in the alley and they have not been addressed.

Maxine Samuelson asked about grants received from the Montana Department of Commerce. She also requested ordinances that give an individual authority be revised. She requested that the mayor no longer be a member of any advisory boards. She requested that business license applicants have additional information provided. She appeared upset about the use of acronyms. She questioned the two campers that have been parked behind Town Hall and if they had paid to park there. See Maxine Samuelson's notes attached.

Todd Breitenfeldt stated that there is a hole in the new millings by the school that has a noxious weed growing in it.

XIV. UNSCHEDULED MATTERS

Mary Janacaro Hensleigh stated that she would like to address the matters in public comment rather than wait until the next meeting. Kory Klapan explained the grant was applied for last year for the water main for Sugar Beet Row and Liberty Place. Mary Janacaro Hensleigh stated that she and other board members sit in the same place for all meetings. She said that her statement "going out with a bang" was in regards to decorating for her last Christmas as mayor. She explained that the consent agenda is read and passed unless a council member pulls an item. She explained who are in the campers behind town hall; one is someone doing long-term work and the other had a family emergency. They both have paid their fees that cover electricity and water.

Kory Klapan requested more information about the hole in the pavement by the school so he could take a look. Mary Janacaro Hensleigh assured Bridget Morse's complaints were on the list and public works has been busy with the water treatment plant and the millings project.

Katy James said she was speaking as a representative of JVEMS and wanted to know how the process was coming with the Janik split lot. Sara Unruh said the minutes had been sent to JVEMS. Mary Janacaro Hensleigh said the Town has not received the mylars. Katy James plans on taking the paper copies to the County.

Bill Lanes said he had received a call from a resident about golf carts in town. Mary Janacaro Hensleigh stated that an ordinance would be needed. Linda Jung stated that golf carts are not allowed by state law on state highways (Legion Ave and Whitehall St), the operated must have a driver's license, insurance, and the golf cart must be street legal. The ordinance would only apply to secondary streets.

Charles Shank stated that he lives on Whitetail Road and has his learner's permit. He said he has been in contact with the Boulder and Helena offices and is having issues getting his golf cart registered and the vin number. His plan is to take his bill of sale and apply for a lost title.

Colton Howser stated that there is a new volunteer firefighter, Trevor Patterson. He will be approved in the future.

XV BILL/CLAIM APPROVAL LIST TO BE SIGNED BY ALL COUNCIL MEMBERS *Katy James motioned to pay bills. Roy McBride seconded and the motion passed unanimously.*

XVI. ADJOURNMENT *Roy McBride motioned to adjourn. Katy James seconded. The motion passed unanimously. The meeting adjourned at 7:47 pm.*

Next Regular Council Meeting, **Monday, July 21st, 2025 at 7:00 p.m.**