

TOWN OF WHITEHALL
P.O. BOX 529
WHITEHALL, MT 59759
Posted March 13th, 2026

*There was a public hearing of the Whitehall Town Council regarding the Request for Variance for 106 Division Street South on **Monday, March 16th, 2026 at 7:00 pm.** The public hearing was held in the Town Hall Council Chambers at 207 East Legion Ave. The public hearing was called to order at 7:00 pm. The Request for Variance and Memorandum were read by Sara Unruh. There was no public comment. The hearing was closed at 7:10 pm.*

*There was a regular council meeting of the Whitehall Town Council on **Monday, March 16th, 2026 immediately following the public hearing.** The meeting was held in the Town Hall Council Chambers at 207 East Legion Ave.*

Live stream of meeting is available at townofwhitehallmt.com by clicking on "Council Meeting Live Stream (when available)" button on the homepage and under Quicklinks section at the bottom of each webpage.

The agenda is as follows:

AGENDA

- I. CALL TO ORDER** *The meeting was called to order at 7:10 pm.*
- II. INTRODUCTIONS** *In attendance: Linda Jung, Katy James, Jim Buterbaugh, Kelly Warmoth, Bill Lanes, Sara Unruh, Jessica Ward, Kory Klapan, Arica Klapan, Cody Hagerty, Dan Hagerty, Laurie Adams, Tom Grimsrud, Rita Grimsrud, Liz Pullman, Maxine Samuelson, Sam Kraha, Chiara Schober, Keith Hamilton, Connie Hamilton,*
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT ON AGENDA ITEMS** *None*
- V. AGENDA APPROVAL** *Jim Buterbaugh motioned to approve. Kelly Warmoth seconded and the motion passed unanimously.*
- VI. APPROVAL OF MINUTES** *Jim Buterbaugh motioned and Kelly Warmoth seconded. The motion passed unanimously.*
- VII. PRESENTATIONS** *None*

VIII. REPORTS - PLEASE KEEP REPORTS WITHIN A 3 TO 5-MINUTE SYNOPSIS

- a. Mayor's Report and Public Service Announcements- *Linda Jung reported that it was said at the last meeting that the Council members need to speak louder. Spring Clean is scheduled for April 21-23. The survey for the stop signs on First Street need to be turned in by March 31. The community Easter egg hunt is scheduled April 4. The Outdoorsman Night is March 27. Cardwell School is hosting a spaghetti dinner and a play on March 20.*
- b. Officer's Reports
 - a. Attorney - *None*
 - b. Clerk – *Sara Unruh reported that agendas are being posted online and will now be posted at the Post Office. She will continue to post at the grocery store for a few more months. Staff and Council attended online training in the previous week. She reminded everyone that during public comment any questions asked by the public cannot be answered by elected officials or staff during that time. The office is still working on getting worker's comp insurance. She reported that Jessica Ward is continuing work on the audit and budgeting workshops will start soon.*
 - c. Public Works – *Kory Klapan reported that samples have been collected, including uranium. The samples were under the threshold. The Division Street Well has been flushed. They are working on installing a water line from the well directly to the fish pond since the trout can't survive in chlorinated water. The sewer lagoon cells are low for irrigation. The sewer headworks station is nearing completion. New sprinklers and sand will be installed on the baseball fields.*
 - d. Fire Chief – *Kory Klapan reported there have been 17 calls in the past month. Four of those were grass fires from permitted burns.*
 - e. Sheriff – *Tom Grimsrud stated he has not had good communication with the mayor until Linda Jung has reached out to him. He submitted a handout (attached) with the calls within town limits in the last 30 days. Deputy Reese will be going to school resource officer (SOR) training. He stated he will likely send a deputy to the next meeting and a new deputy will be joining the force at the end of April.*
 - f. County Commissioner – *Dan Hagerty reported that most of what he is covering is from the CTAC meeting. Pipestone Campground will open May 1st this year. The Delmo Lake boat ramp will be closed this summer due to repair. The Vigilante Electric shops are now closed due to the two lineman being stationed elsewhere. The Department of Revenue will be opening an office in the JLDC building. He stated that the I-90 rest area sign for*

west-bound traffic has been brought to his attention. It is a concern that this will redirect travelers and cause them to bypass Whitehall. Contact has been made with Mark Reinschmidt and Becky Beard for their help with signage encouraging travelers to stop in Whitehall. They are now in contact with the Montana Department of Transportation director.

c. Committee/Board Reports

- a. Planning Board – *Arica Klapan reported that at the last meeting they had a public hearing for the Request for Variance. The Planning Board recommends approval. The encroachment permit for the same property has been tabled for further information. The application for the shed is recommended and on the consent agenda. They had a discussion on the floodplain update. She requests that the Council review the information regarding the floodplain and make comments. WCC will submit the regulations to DNRC and FEMA for the Town’s new floodplain ordinance.*
- b. Water, Sewer, Garbage, Streets, Alleys, Sidewalks (WSGSAS) Board – *Jim Buterbaugh read the minutes. He listed the recommended bill adjustments that are on the consent agenda. The officers were nominated. Roy McBride is chair, Kevin Fox is vice chair, and Jim Buterbaugh is secretary.*
- c. Parks, Trees, and Cemetery (PTC) Board - *None*
- d. Pool Board – *Kelly Warmoth read the minutes. He spelled out all acronyms and suggested that people write them down so they can learn them. The lifeguard raises were discussed but no vote took place.*
- e. Recreation (Rec) Complex Board - *None*
- f. Whitehall Tax Incremental Finance (TIF) District Board – *Linda Jung reported there was no quorum and the meeting was rescheduled to Thursday.*

VIII. CONSENT AGENDA – *Katy James read the consent agenda. Kelly Warmoth motioned to approve and Jim Buterbaugh seconded. The motion passed unanimously.*

WSGSAS Board

4 Bowman Lane - \$102.81 credit
208 Noble Street North - \$155.12 credit

Planning Board

Building Permit Application – 406 Second Street East - Shed

Business License

The Third Element Inc – Electrical Contractor

Preload LLC – Prestressed Tank Manufacturer
DL Barkie Construction Inc – Excavating
Subsurface Constructors, Inc – Deep Foundation and Ground Improvement Contractor
Stellar Contracting – Excavating
CPW Enterprises, LLC – Welding Contractor
Tuff Dog Property Care – Landscape Maintenance
Rita B Embroidery – Embroidery Services
Yard Envy, Inc – Landscaping and Lawn Maintenance
Davis FD Whitehall, LLC dba Davis Food and Drug – grocery store

Advisory Board Appointments

Jim Buterbaugh – WSGSAS Board
Kristi Wilson – TIF Board
Dale Robertson – TIF Board

Miscellaneous

Street Closure – Frontier Days – Main Street from Legion Avenue to alley and Division Street from Legion Avenue to alley
Variance of Open Container Ordinance – Frontier Days – July 23 to July 26
Legion Avenue Park Usage – Frontier Days – July 23 to July 26

XI. OLD BUSINESS - None

XII. NEW BUSINESS

- a. Request for Variance** – 106 Division Street South – Reduction in lot size to be classified as non-conforming lot
Jim Buterbaugh motioned to approve. Kelly Warmoth seconded. Bill Lanes asked if the variance was needed since it was commercially zoned. Linda Jung explained that the owner wanted to divide the lot and the two lots would not meet the standard lot size. The motion passed unanimously.
- b. Resolution 2026-3** – A Resolution of the Town Council of the Town of Whitehall, Montana to Sell Town Property

Sara Unruh read the resolution. Kelly Warmoth motioned to approve and Katy James seconded. There was no discussion from the Council. Maxine Samuelson asked if it was a pickup truck. Kory Klapan said it was a 1-ton truck with a dump bed. The motion passed unanimously.

- c. Resolution 2026-5** – A Resolution of Intent to Vacate the East 15 Feet of Meadow View Lane Adjacent to Lot 5 of the Valley View Addition Within the Town of Whitehall, Montana

Sara Unruh read the resolution. Katy James motioned to approve. Jim Buterbaugh seconded. There was no discussion from Council. Liz Pullman asked if there were two different square footages stated. Sara Unruh confirmed that the square footage in the resolution is the same. There was also question of the road being east or west. Sara Unruh clarified that the road itself is west of the property and it is the eastern road right-of-way in question. The motion passed unanimously.

XIII. PUBLIC COMMENT

Nothing is debated or voted on during public comment. This is where the public gets the opportunity to talk about anything that is NOT on the agenda.

Maxine Samuelson stated that both Ward 3 Council Members are absent and she did not feel represented. She said she appreciated the acronym descriptions.

XIV. UNSCHEDULED MATTERS

Liz Pullman asked that local business and pass-through businesses be separated so she can reach out to local businesses.

XV BILL/CLAIM APPROVAL LIST TO BE SIGNED BY ALL COUNCIL MEMBERS *Bill Lanes motioned to approve. Kelly Warmoth seconded and the motion passed unanimously.*

XVI. ADJOURNMENT *Katy James motioned to adjourn. Bill Lanes seconded and the motion passed unanimously. The meeting was adjourned at 7:53 pm.*

Next Regular Council Meeting, **Monday, April 20th, 2026 at 7:00 p.m.**