

**TOWN OF WHITEHALL
P.O. BOX 529
WHITEHALL, MT 59759
Posted January 16th, 2025**

*There was a regular council meeting of the Whitehall Town Council on **Tuesday, January 20th, 2026 at 7:00 pm.** The meeting was held in the Town Hall Council Chambers at 207 East Legion Ave.*

Live stream of meeting is available at townofwhitehallmt.com by clicking on "Council Meeting Live Stream (when available)" button on the homepage and under Quicklinks section at the bottom of each webpage.

The agenda is as follows:

AGENDA

- I. CALL TO ORDER** *The meeting was called to order at 7:00 pm.*
- II. INTRODUCTIONS** *Roy McBride, Bill Lanes, Linda Jung, Sara Unruh, Katy James, Jim Buterbaugh, Kelley Warmoth, Sean Wisner, Liz Pullman, Michael Coombe, Kelly Seccomb, Kory Klapan, Arica Klapan, Tayla Andrews, Joel Andrews, Kelsey McDuff, Connie Hamilton, Keith Hamilton, Dan Hagerty, Jessica Ward, Maxine Samuelson, and Sam Kraha*
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT ON AGENDA ITEMS** *None*
- V. AGENDA APPROVAL** *Roy McBride motioned and Katy James seconded. The motion passed unanimously.*
- VI. APPROVAL OF MINUTES** *Roy McBride motioned and Bill Lanes seconded. The motion passed unanimously.*
- VII. PRESENTATIONS**
 - a. *Wisner Family Pickleball/Tennis Court Grants – Sean Wisner
Sean Wisner presented the plans (see attachment) for the mixed use courts, starting in 2022 by his father Terry Wisner. The current funding is \$205,000 and the total project cost is \$435,000. He spoke on the details of grants they will apply for in the near future. The grants will have to be submitted by the Town since it will be Town owned. Depending on the amount of grant funding received,*

construction could start as early as Fall 2026. He also presented ideas for sustainability and liability funding. Roy McBride and Linda Jung agreed that the Town would be willing to submit grants that have been filled out by a third party and then reviewed by the Town. They also stated the Council would like to see a sustainability plan in the future. Sean Wisner added that they will have a better idea of how much funding they will have in the next 3-4 months.

VIII. REPORTS - PLEASE KEEP REPORTS WITHIN A 3 TO 5-MINUTE SYNOPSIS

a. Mayor's Report and Public Service Announcements

Linda Jung reported that this was her first meeting as mayor and three council members (Jim Buterbaugh was sworn in at the last meeting and Michael Coombe and Kelly Warmoth will be sworn in at this meeting). Those three represent all three wards. She also stated that there is a transition with the new administration, Council Members, and Board Members. She stated that the boards are being re-established and adopting bylaws. Training for the new Council Members will be available. The two calf moose were relocated with efforts by Jefferson Valley Sportsman's Association, FWP, Whitehall Public Works, and Jefferson County Sheriff's Office. Town Hall will now be open to the public on Fridays.

b. Officer's Reports

a. Attorney - None

b. Clerk – *Sara Unruh reported that the utility clerk has resigned. She and Jessica Ward have been busy updating files etc. for 2026. She reminded everyone to get 2026 business licenses and dog licenses will be half-priced through the end of January. The website will be updated with new members after this meeting. Utility customer late notices will be mailed in February. Jessica Ward completed the quarterlies and is working on the audit.*

c. Public Works – *Kory Klapan reported water samples had been collected as well as the quarterly uranium samples. The water treatment plant started officially running today at noon. Sewer lagoons are sitting well. There was a sewer line break on Second Street due to the Visionary drilling. There is a 10 year contract stating Visionary will be fiscally responsible. The line is scheduled to be fixed tomorrow. The Town will pay the contractor and Visionary will reimburse the Town. He stated that the corner of First Street and Meadow View Lane has been surveyed and there was encroachment onto the Hamiltons' property. A land swap may be possible. The survey is attached. Approximately 80% of the public works equipment has been serviced.*

- d. Fire Chief – *Kelsey McDuff reported there was 14 calls in December and a total of 216 calls for the year. The fire department is focused on a PPE project and it is currently 40% funded and they are working on more grants. Basic and wildland fire training is scheduled. Hazmat training is scheduled in March with Doug Dodge.*
 - e. Sheriff - *None*
 - f. County Commissioner – *Dan Hagerty reported the county has adopted new per diem rates and mileage claims. They have also started using electronic claims that are hands-free. A failing culvert is being replaced on Spackman Road within the next week.*
- c. Committee/Board Reports
- a. Planning Board – *Arica Klapan reported that there were no permits submitted. They elected the officers and are looking for two more members in order to have a full board.*
 - b. Sewer, Water, Garbage, Streets, Alleys, and Sidewalks – *No Meeting*
 - c. Parks, Trees, and Cemetery – *No Meeting*
 - d. Pool Board – *No Meeting*
 - e. Rec Complex Board – *No Meeting*
 - f. Whitehall Tax Incremental Finance District – *Roy McBride reported that four projects were approved and recommended on the consent agenda. He called for applications for matching grants as well as \$2,000 grants.*

VIII. CONSENT AGENDA

Katy James read the consent agenda. Roy McBride motioned to approve. Katy James seconded and the motion passed unanimously.

WSGSAS Board – Mayoral Approval

111 Legion Avenue West - \$187.48 credit

200 Division Street South - \$24.89 credit

Business License

By Key Consulting

Whitehall Weights

TIFF Board

Wisner Family – Pickleball Court - \$50,000 allocated

Whitehall School District – Repainting School - \$50,000

Bridget Morse – Parking Bumpers – \$2,000

Town of Whitehall - Baseball Field Gravel - \$10,000

Advisory Board Appointments

Heaven Lee – Pool Board
Padraic Moriarty - Pool Board
Kory Klapan - Pool Board
Kelley Seccomb - Pool Board
Douglas (Kelly) Warmoth - Pool Board
Maria Walker - Rec Board
Ryan Hanson – Rec Board
Kelley Seccomb – Rec Board
Tim O’Donnell – Rec Board
Curtis LaFontaine – Rec Board
Barbara Lien – PTC Board
Kory Klapan - PTC Board
James Buterbaugh - PTC Board
Scott Peterson - PTC Board
Kory Klapan – WSGSAS Board
Roy McBride - WSGSAS Board
Bill Lanes - WSGSAS Board
Kevin Fox - WSGSAS Board
Linda Jung – TIFF Board

Miscellaneous

Margaret Prosek Resignation

XI. OLD BUSINESS - None

XII. NEW BUSINESS

- a. **Oath of Office** – Douglas Warmoth and Michael Coombe
Linda Jung sworn in Douglas (Kelly) Warmoth and Michael Coombe. Liz Pullman served as notary.
- b. Council President Election
Linda Jung described the role of the Council President. Bill Lanes nominated Roy McBride and provided his reasoning. Jim Buterbaugh seconded the nomination. All were in favor.

- c. Sewer Adjustments - 11 Whitehall Street North (\$614.78) & 105 Brooke Street South (\$4,474.50)
Kory Klapan explained 11 Whitehall Street North had a leaking toilet for 14 months. The owner was convinced it was the meter reading incorrectly during this time. He came in for an in-person meeting and then fixed the toilet. A typical adjustment is for only three months and this one covers the 14 months. Kory Klapan explained 105 Brooke Street South was similar. The owners had multiple leaks and had multiple contractors fix them over an extended period of time. Linda Jung and Kory Klapan explained that both had filed multiple complaints for the duration of the leaks and will be credited beyond the typical three month period. Roy McBride motioned to approve. Katy James seconded and the motion passed unanimously.
- d. Country Store Roof Repair - \$5,000
Linda Jung explained that the Country Store replaced a portion of the roof on the building that is Town owned. The total cost was \$10,000. She stated that the Country Store does a lot of good for the community and the Town should pay for half of the cost. Jim Buterbaugh motioned to approve. Bill Lanes seconded and the motion passed unanimously.
- e. Invalidate Motion from May 20, 2024 Meeting to Split Clerk/Treasurer Position
Linda Jung explained that she had spoke to Ed Guza on the subject of a separation of the position. He said the separation should have been done via ordinance. He suggested that the process start over and the motion from the 2024 meeting would need to be invalidated. Roy McBride motioned and Katy James seconded. The motion passed unanimously.

XIII. PUBLIC COMMENT - None

Nothing is debated or voted on during public comment. This is where the public gets the opportunity to talk about anything that is NOT on the agenda.

XIV. UNSCHEDULED MATTERS

Katy James stated she made a quilt for a pool fundraiser raffle. She presented Kelley Seccomb with the raffle money of \$500 and presented the quilt to the winner, Linda Jung.

XV BILL/CLAIM APPROVAL LIST TO BE SIGNED BY ALL COUNCIL MEMBERS – *Roy McBride motioned and Bill Lanes seconded. The motion passed unanimously.*

XVI. ADJOURNMENT – *Jim Buterbaugh motioned to adjourn. Katy James seconded and the motion passed unanimously. The meeting was adjourned at 7:44 pm.*

Next Regular Council Meeting, **Tuesday, February 17th, 2025 at 7:00 p.m.**